



## ADDENDUM

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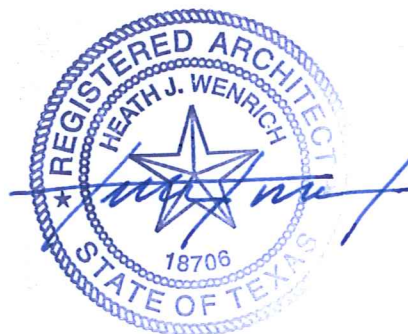
Project:	MRH Medical Records & Clinic Renovation Hondo, Texas	Addendum No:	#1
Owner:	Medina Regional Hospital 3100 Avenue E Hondo, Texas 78861	Date of Issuance:	February 24, 2017
Architect:	RVK, Inc. 745 E. Mulberry, Suite 601 San Antonio, TX 78212	RVK Project No.:	16155

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This addendum is hereby made a part of the construction documents to the same extent as though it were originally included therein. This addendum shall take precedence over the original construction documents where its provisions apply.

### SPECIFICATION SECTION

- SECTION 00 11 13 and 00 21 13
- 1.1 Revised bid date in specification section 00 11 13 and 00 21 13 from March 16, 2017 to March 14, 2017.
  - 1.2 Revised bid opening date in specification section 00 11 13 and 00 21 13 from March 16, 2017 to March 15, 2017.



Attachments: Specifications (4 Pages) 8 1/2 x 11

Issued by:  
Heath J. Wenrich, LEED AP  
Architect | Principal

**SECTION 00 11 13  
INVITATION TO BID**

**FROM:**

**1.01 THE OWNER (HEREINAFTER REFERRED TO AS OWNER ):**

Medina Regional Hospital  
3100 Ave. E  
Hondo, Texas 78861

**1.02 AND THE ARCHITECT (HEREINAFTER REFERRED TO AS ARCHITECT ):**

RVK  
745 E. Mulberry Avenue, Suite 601  
San Antonio, Texas 78212

**1.03 DATE: FEBRUARY 21, 2017**

**1.04 TO: POTENTIAL BIDDERS**

- A. Qualified bidders are invited to submit an offer to Owner for renovation of a facility in Hondo, Texas, as described in the contract documents, to the Owner, **from 8:00 a.m. on March 13, 2017 through 5:00 p.m. on March 14, 2017, local standard time** for the following project: Medina Regional Hospital Medical Records & Specialty Clinic, located at 3202 Avenue G, Hondo, Texas.
- B. Bid documents will be available for download from the Medina Regional Hospital website at [www.medinahospital.net](http://www.medinahospital.net).
- C. Refer to other bidding requirements described in Document 00 21 13 - Instructions to Bidders .
- D. Submit your offer on the Bid Form provided. Bidders may supplement this form as appropriate.
- E. Your offer will be required to be submitted under a condition of irrevocability for a period of 30 days after submission.
- F. The Owner reserves the right to accept or reject any or all offers and to accept the offer that is in best interest of the Owner.
- G. Any addenda issued by the Architect will be provided at no cost to the Proposers, Material Suppliers, Subcontractors and plan rooms that have secured documents.

**1.05 SUBMISSION OF PROPOSALS**

- A. Location of Proposal Receiver: Address proposals to Janice Simons, Medina Regional Hospital located at 3100 Ave. E, Hondo, Texas 78861.
- B. Sealed proposals will be accepted **from 8:00 a.m. on March 13, 2017 through 5:00 p.m. on March 14, 2017, local standard time.**
  - 1. Formal Proposal Opening Time and Date: **11:00 a.m. Central Time on Wednesday, March 15, 2017.**
  - 2. Proposal Opening: Publicly opened at the Board Room of the Medina Regional Hospital.
  - 3. Proposal Copies: Original plus one.

**END OF SECTION**

**SECTION 00 21 13  
INSTRUCTIONS TO BIDDERS**

**SUMMARY**

**1.01 DOCUMENT INCLUDES**

**INVITATION**

**2.01 BID SUBMISSION**

- A. Bids signed, executed, and dated will be received at the office of the Owner **from 8:00 a.m. on March 13, 2017 through 5:00 p.m. on March 14, 2017.**

**2.02 WORK IDENTIFIED IN THE CONTRACT DOCUMENTS**

- A. Work of this proposed Contract comprises renovation and demolition, including general construction, structural, mechanical, and electrical Work.

**2.03 CONTRACT TIME**

- A. The bidder, in submitting an offer, accepts the Contract Time period stated for performing the Work. The completion date in the Agreement shall be the Contract Time added to the commencement date. The bidder may suggest a revision to the Contract Time with a specific adjustment to the Bid Amount.

**BID DOCUMENTS AND CONTRACT DOCUMENTS**

**3.01 DEFINITIONS**

- A. Bid Documents: Contract Documents supplemented with Invitation To Bid, Instructions to Bidders, Information Available to Bidders, Bid Form Supplements To Bid Forms and Appendices identified.
- B. Contract Documents: Defined in AIA A201 Article 1 including issued Addenda.
- C. Bid, Offer, or Bidding: Act of submitting an offer under seal.
- D. Bid Amount: Monetary sum identified by the Bidder in the Bid Form.

**3.02 CONTRACT DOCUMENTS IDENTIFICATION**

- A. The Contract Documents are identified as Project Number 15078.A, as prepared by RVK, Architect , and with contents as identified in the Table of Contents.

**3.03 AVAILABILITY**

- A. Bid documents may be obtained at the website of the Medina Regional Hospital; [www.medinahospital.net](http://www.medinahospital.net).

**3.04 INQUIRIES/ADDENDA**

- A. Direct questions to Jason Puchot of RVK Architects, email: [jason.puchot@rvk-architects.com](mailto:jason.puchot@rvk-architects.com).
- B. Addenda may be issued during the bidding period. All Addenda become part of the Contract Documents. Include resultant costs in the Bid Amount.
- C. Verbal answers are not binding on any party.
- D. Clarifications requested by bidders must be in writing not less than 7 days before date set for receipt of bids. The reply will be in the form of an Addendum, a copy of which will be forwarded to known recipients .

**3.05 PRODUCT/ASSEMBLY/SYSTEM SUBSTITUTIONS**

- A. Where the Bid Documents stipulate a particular product, substitutions will be considered up to 7 days before receipt of bids.
- B. When a request to substitute a product is made, Architect may approve the substitution and will issue an Addendum to known bidders.
- C. The submission shall provide sufficient information to determine acceptability of such products.

- D. Provide complete information on required revisions to other work to accommodate each proposed substitution.
- E. Provide products as specified unless substitutions are submitted in this manner and accepted.
- F. See Section 01 60 00 - Product Requirements for additional requirements.

**QUALIFICATIONS**

**4.01 EVIDENCE OF QUALIFICATIONS**

- A. To demonstrate qualification for performing the Work of this Contract, bidders may be requested to submit AIA Form 305.

**4.02 SUBCONTRACTORS/SUPPLIERS/OTHERS**

- A. Owner reserves the right to reject a proposed subcontractor for reasonable cause.
- B. Refer to General Conditions.

**BID SUBMISSION**

**5.01 SUBMISSION PROCEDURE**

- A. Bidders shall be solely responsible for the delivery of their bids in the manner and time prescribed.
- B. Submit two copies of the executed offer on the Bid Forms provided, signed in a closed opaque envelope, clearly identified with bidder's name, project name and Owner's name on the outside.

**5.02 BID INELIGIBILITY**

- A. Bids that are unsigned, improperly signed or sealed, conditional, illegible, obscure, contain arithmetical errors, erasures, alterations, or irregularities of any kind, may at the discretion of the Owner, be declared unacceptable.
- B. Bid Forms, Appendices, and enclosures that are improperly prepared may, at the discretion of Owner, be declared unacceptable.

**BID ENCLOSURES/REQUIREMENTS**

**6.01 PERFORMANCE ASSURANCE**

- A. Accepted Bidder: Provide a Performance and Payment bond as described in 00 73 00 - Supplementary Conditions.
- B. Include the cost of Performance and Payment Bonds in the Bid Amount and identify the cost on the Bid Form.

**6.02 BID FORM SIGNATURE**

- A. The Bid Form shall be signed by the bidder, as follows:
  - 1. Sole Proprietorship: Signature of sole proprietor in the presence of a witness who will also sign. Insert the words "Sole Proprietor" under the signature.
  - 2. Partnership: Signature of all partners in the presence of a witness who will also sign. Insert the word "Partner" under each signature.
  - 3. Corporation: Signature of a duly authorized signing officer(s) in their normal signatures. Insert the officer's capacity in which the signing officer acts, under each signature. Affix the corporate seal. If the bid is signed by officials other than the president and secretary of the company, or the president/secretary/treasurer of the company, a copy of the by-law resolution of their board of directors authorizing them to do so, must also be submitted with the Bid Form in the bid envelope.
  - 4. Joint Venture: Each party of the joint venture shall execute the Bid Form under their respective seals in a manner appropriate to such party as described above, similar to the requirements of a Partnership.

**6.03 ADDITIONAL BID INFORMATION**

- A. Submit the following Supplements concurrent with bid submission:
  - 1. Document 00 43 36 - Proposed Subcontractors Form: Include the names of all Subcontractors and the portions of the Work they will perform.

**OFFER ACCEPTANCE/REJECTION**

**7.01 DURATION OF OFFER**

- A. Bids shall remain open to acceptance and shall be irrevocable for a period of thirty (30) days after the bid closing date.

**7.02 ACCEPTANCE OF OFFER**

- A. Owner reserves the right to accept or reject any or all offers.
- B. After acceptance by Owner, Architect on behalf of Owner, will issue to the successful bidder, a written letter of Contract Award.

**END OF SECTION**